CEED 2020

Online registration with regular fee
October 9 – November 9, 2019

Online registration with late fee
November 10 – 16, 2019

Date of Examination
January 18, 2020, Saturday
10.00 to 13.00 hours

Common Entrance Examination for Design 2020
for M.Des and Ph.D. Programmes

Organising Institute - IIT Bombay
About this Brochure

This brochure is available ONLY as a digital copy to the candidates. However, the JEE (Advanced)-UCEED-CEED office at IIT Bombay will have some printed copies for reference. Changes and/or updates to the document, if any, will be notified as addendum ONLY on the official CEED website (www.ceed.iitb.ac.in). Candidates are advised to download this brochure only from the official CEED website and check periodically for any updates.

Read this brochure thoroughly before filling the online registration form.

Release Date: September 20, 2019 (version 1.0)

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1. About CEED

The objective of the Common Entrance Exam for Design (CEED) is to assess the candidate’s aptitude for design involving visual perception ability, drawing skills, logical reasoning, creativity, communication, and problem solving skills. CEED is conducted by IIT Bombay. It is a qualifying examination for admission to Master of Design (MDes) programmes at IISc Bangalore, IIT Bombay, IIT Delhi, IIT Guwahati, IIT Hyderabad, IIT Kanpur and IIITDM Jabalpur, and to Ph.D programmes in Design at IISc Bangalore, IIT Bombay, IIT Guwahati, IIT Hyderabad, and IIT Kanpur. Qualifying in CEED alone does not guarantee admission to any of these programmes. Admitting institutes may conduct further tests and / or interviews for the final selection / admission.

A CEED score does NOT Guarantee admission.

Admitting Institutes will also verify the eligibility, the category certificates and other documents along with the CEED score. The CEED 2020 score is valid for a period of one year from the date of declaration of the result.
### 1.1 CEED 2020

CEED 2020 will be conducted on Saturday, January 18, 2020 from 10:00 - 13:00 hours. The examination will consist of two parts, Part A and Part B. Candidates must attempt questions from both the parts. Part A will be conducted from 10:00 to 11:00 hours followed by Part B from 11:00 to 13:00 hours.

Part A contains objective type questions (multiple choice questions, multiple select questions and numerical answer questions). Answers to Part A have to be given on the computer. These will be design aptitude type questions that evaluate visual and spatial ability, environmental and social awareness, analytical and logical reasoning, language, observation and design sensitivity of the candidates. Part B consists of questions that are aimed at testing design, drawing and writing skills. The questions in Part B will be displayed on the computer screen and the answers are to be written in the answer book provided by the invigilator (NOT into the Computer). However, you need to tick appropriate box on the computer screen to indicate that you have answered the same. Part B answer books will be collected at the end of the examination.

Marks obtained in Part A will be used to shortlist candidates. The cut-off for Part A marks for shortlisting candidates in the open category will be $X + y \Sigma$, where $X$ is the average marks obtained by all candidates in Part A, $\Sigma$ is the standard deviation, and $y$ is a factor decided based on total number of seats. The cut-offs for shortlisting candidates of OBC-NCL category will be 90% of the Open category. The cut-offs for shortlisting candidates of SC, ST, and PWD categories will be 50% of the Open category.

However, this is subject to the condition that the candidate must score the minimum prescribed marks (as listed below) or more in Part A to be shortlisted.

<table>
<thead>
<tr>
<th>Category</th>
<th>Minimum percentage of marks required in Part A for shortlisting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Open</td>
<td>10%</td>
</tr>
<tr>
<td>OBC-NCL</td>
<td>9%</td>
</tr>
<tr>
<td>SC / ST / PwD</td>
<td>5%</td>
</tr>
</tbody>
</table>

Part B answer books will be evaluated manually for the candidates who are shortlisted from Part A. In Part B, there will be 5 questions of total 100 marks. There will not be any optional question.

The final CEED score will be calculated by giving 25% weightage to marks obtained in Part A and 75% weightage to scores obtained in Part B after the above calculation.

After the declaration of the result, CEED 2020 score cards will be available for downloading to all the qualified candidates. Hard copy of the CEED score cards will NOT be sent to the qualified candidates. Answer booklet (Part B) will NOT be provided to the candidates. The marks obtained in Part B will NOT be disclosed for the non-qualifying candidates.
### 1.2 Important Dates

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Online registration with regular fee</td>
<td>October 9 to November 9, 2019</td>
</tr>
<tr>
<td>Online registration with late fee</td>
<td>November 10 to 16, 2019</td>
</tr>
<tr>
<td>Admit card available for downloading from</td>
<td>January 1, 2020 onwards</td>
</tr>
<tr>
<td>Last date for rectification of discrepancies in the admit card</td>
<td>January 7, 2020</td>
</tr>
<tr>
<td><strong>Date of CEED 2019 examination</strong></td>
<td><strong>January 18, 2020 (Saturday)</strong></td>
</tr>
<tr>
<td>Release of draft answer key for Part A</td>
<td>January 21, 2020</td>
</tr>
<tr>
<td>Last date for sending comments about draft answer key for Part A</td>
<td>January 27, 2020</td>
</tr>
<tr>
<td>Release of final answer key for Part A</td>
<td>February 4, 2020</td>
</tr>
<tr>
<td><strong>Declaration of result</strong></td>
<td><strong>March 4, 2020</strong></td>
</tr>
<tr>
<td>Score cards available for downloading</td>
<td>March 4, 2020</td>
</tr>
</tbody>
</table>
1.3 Examination Cities

CEED 2020 examination will be conducted in the following cities:
Ahmedabad, Bengaluru, Bhopal, Bhubaneswar, Chandigarh, Chennai, Dehradun, Delhi, Ernakulam, Guwahati, Hyderabad, Jaipur, Kolkata, Kozhikode, Lucknow, Mumbai, Nagpur, Panaji, Patna, Pune, Raipur, Thiruvananthapuram, Thrissur and Visakhapatnam.

Candidates should compulsorily choose 3 cities in the order of preference at the time of online registration. Once the registration form is submitted, request for a change of city will NOT be entertained under any circumstances.

If a sufficient number of candidates is not available in a city, then it may be dropped from the final list and candidates will be allotted to a city of their second or third choice. The UCEED-CEED office reserves the right to add a new city or remove an existing one and allot a city that may not be among any of the choices of a candidate.

A city may have more than one examination centre. In such cases, a request for change of a centre within the same city will NOT be permitted under any circumstances.
## 1.4 Programmes

CEED qualified students are eligible to apply for the MDes and PhD programmes in various institutes with the specializations as mentioned in the table below. Details of these programmes may be obtained from the web sites of the respective institutes:

<table>
<thead>
<tr>
<th>Institute and programme(s)</th>
<th>Contact information</th>
</tr>
</thead>
</table>
| Centre for Product Design and Manufacturing, IISc Bangalore: MDes in Product Design and Engineering* PhD in Design | Institute website: http://www.iisc.ernet.in  
Department website: http://cpdm.iisc.ac.in/cpdm/  
Email: chairman@cpdm.iisc.ernet.in, office@cpdm.iisc.ernet.in  
Phone: +91-80-2293 2359 |
| Industrial Design Centre, IIT Bombay: MDes in Industrial Design, Communication Design, Animation, Interaction Design, Mobility and Vehicle Design PhD in Design | Institute website: http://www.iitb.ac.in  
Department website: http://www.idc.iitb.ac.in  
Email: head.idc@iitb.ac.in, office.idc@iitb.ac.in  
Phone: +91-22-2576 7801, 2576 7802 |
| Department of Design, IIT Delhi: MDes in Industrial Design | Institute website: http://www.iitd.ac.in  
Department website: http://design.iitd.ac.in  
Email: hodidd@admin.iitd.ac.in  
Phone: +91-11-2659 1431, 2659 6729 |
| Department of Design, IIT Guwahati: MDes in Design PhD in Design | Institute website: http://www.iitg.ac.in  
Department website: http://www.iitg.ac.in/design  
Email: dodoff@iitg.ernet.in  
Phone: +91-361-258 2500, 258 2451 |
| Department of Design, IIT Hyderabad: MDes in Visual Design PhD in Design | Institute website: http://www.iith.ac.in  
Department website: http://www.design.iith.ac.in  
Email: djm@iith.ac.in  
Phone: +91-40-2301 7120 |
| Design Programme, IIT Kanpur: MDes in Design* PhD in Design | Institute website: http://www.iitk.ac.in  
Programme website: http://www.iitk.ac.in/design  
Email: head_des@iitk.ac.in  
Phone: +91-512-259 7509, 259 6617 |
| Design Discipline, IIITDM Jabalpur: MDes in Design* PhD in Design | Institute website: http://www.iiitdmj.ac.in/  
Discipline website: http://design.iiitdmj.ac.in/  
Email: design@iiitdmj.ac.in  
Phone: +91-761-2632 664 Ext: 150, 113 |

* For these programmes at IISc Bangalore, IIITDM Jabalpur and IIT Kanpur, GATE qualified candidates are also eligible.

Note that qualifying in CEED does not guarantee admission to any programme. After qualifying, candidates must apply to the respective institutes for admission and fulfil other requirements such as tests and / or interviews of the respective institutes to become eligible for admission. The announcement for admission to the postgraduate programmes in design
will be notified separately by these institutes. Candidates are advised to visit the websites of respective institutes for information and application procedure for the programmes.

The JEE (Advanced)-UCEED-CEED office, IIT Bombay does not provide information about the criteria for postgraduate admission and award of scholarship / assistance at different institutes. This information may be obtained from the websites of the respective institutes given above. For any specific queries on admission and programmes, the candidate should contact the head / convener / coordinator of design programme at the concerned institute. This office will be sharing your details with the result sharing institutes.

1.5 Eligibility

Candidates must have completed a degree / diploma / post graduate degree programme of minimum 3 years (after 10+2 level), or must be appearing for the final examination of such a program by July 2020, or must have passed the GD Arts diploma programme (10+5 level) by July 2020.

Eligibility criteria for admission to various institutes may differ from the eligibility criteria for appearing for CEED. Before applying for CEED, candidates are advised to check whether they meet the required eligibility criteria for admission to various institutes.

There is no age limit to appear for CEED. Besides, a candidate can appear for CEED any number of times.

1.6 Registration

CEED registration form must be submitted ONLINE ONLY through the official website, www.ceed.iitb.ac.in

Registration fee:

- ₹ 1,300 for all women candidates
- ₹ 1,300 for (SC / ST / PwD) candidates
- ₹ 2,600 for all other candidates

Note that this fee is non-refundable and non-transferable. The registration fee has to be paid through the payment option provided on the website while submitting the registration form. Detailed instructions related to the payment of registration fee are given on the online registration portal. Credit card, debit card and net-banking options are available. The registration fee shown above DOES NOT INCLUDE service and other charges and the processing fees that the banks may levy.

The normal registration fee shown above is applicable till the regular closing date of November 9, 2019, 23:55 hours. A late fee of ₹ 500 is applicable to ALL candidates for registrations submitted after the regular closing date till November 16, 2019, 23:55 hours.
1.7 Instructions for Filling the Online Registration Form

In order to complete the registration procedure, you need to upload the following items:

1. File containing your recent colour photograph (.jpg file) as per the dimensions mentioned on the registration portal.
2. Scanned copy of your signature (.jpg file)
3. Scanned copy of your degree / diploma certificate (.pdf file) if the course is completed. If you do not have the final degree certificate, please upload the copy of the final year mark list or the provisional certificate. If the course is not completed, a certificate from the Principal of the college / Head of the department (Appendix 1) (.pdf file).
4. Candidates who are applying in the EWS/ SC / ST / OBC-NCL category have to produce valid category certificates (.pdf file) issued by appropriate authorities. Format of the OBC-NCL certificate is given in the Appendix 2. OBC-NCL certificates issued ONLY from April 1, 2019 onwards are accepted. Format of the SC/ ST certificates is given in the Appendix 3. Format of the EWS certificate is given in Appendix 4.
5. Candidates who are applying in person with physical disability (PwD) category should produce a valid medical certificate (.pdf file) issued by the appropriate authority (see Appendixes 5 to 8). Dyslexic candidates are required to additionally obtain a certificate from the Principal / Head of the College / Institution as per Appendix 9 (.pdf file).
6. PwD candidate requiring compensatory time during the exam need to upload a request letter as per Appendix 10 (.pdf file).
7. Candidates whose name is not same as the name on the degree / diploma certificate should produce a gazette notification, a marriage certificate or scanned pages of the passport showing the change of name (.pdf file).

Please remember that the documents 1-7 above are to be uploaded as electronic files during the online registration. Paper copies of these documents or any other documents will not be entertained and hence should NOT be sent to the JEE (Advanced)-UCEED-CEED office. The Admit Card and the Score Card of CEED will include the photograph and signature submitted by the candidate. Submission of poor quality photograph and / or signature may lead to the rejection of CEED registration.

CEED Merit List (Rank) will be prepared as per the category provided by the candidate in the CEED registration form. Hence, it is the responsibility of the candidate to furnish the correct category certificate in the online registration form.

It will entirely be the responsibility of the candidate to provide the correct information regarding the qualifying exam and category, and upload the correct documents in the required formats in the registration form. Registration forms incomplete in any respect will be summarily rejected and the registration will be considered invalid. The admitting institutes have the right to cancel, at any stage, the admission of a candidate in accordance with the rules and regulations in force, if it is found that any information provided by the candidate is incorrect or the registration is incomplete.
1.8 Admit cards

Admit cards will be available for downloading from the CEED website from January 1, 2020 till January 18, 2020. Please take a clear printout (in colour) of the admit card before coming to the examination centre. In case of any discrepancies in Admit card, please write to ceed@iitb.ac.in

1.9 Syllabus

CEED 2020 will be in two parts. Part A will have questions related to these topics:

- **Visualization and spatial ability**: Pictorial and diagrammatic questions to test the understanding of transformation and / or manipulation of 2D shapes and 3D objects and their spatial relationships.
- **Environmental and social awareness**: General awareness of environmental factors such as climate, population, water, vegetation, pollution, weather, natural resources etc., and their implications on the design of products, images, infrastructure and environment. Awareness of design terminologies, social and cultural connection with design, history of the designed artefact, and socially responsible and environmentally sustainable design responses. History of art, sculpture and literature.
- **Analytical and logical reasoning**: Ability to analyse given information logically and select the most appropriate solutions. Ability to weigh opinions, arguments or solutions against appropriate criteria. Ability to use logic and structured thinking to deduce from a short passage, which of a number of statements is the most accurate response to a posed question.
- **Language and creativity**: Ability to understand passages in commonly used English language. Ability to think creatively in terms of alternatives, ability to distinguish innovative options and think out of the box.
- **Design thinking and problem solving**: Ability to understand the context, the users and the constraints and select the most appropriate solution for a given design problem.
- **Observation and design sensitivity**: Ability to detect concealed properties in day to day life and think critically about them. Ability to discern subtle differences in visual properties and aesthetic outcomes.

Part B of CEED 2020 will have questions related to these topics:

- **Drawing**: Ability to draw products, people or scenes in proportion with good line quality, composition, proportion, perspective, and shading.
- **Creativity**: Ability to think out of the box and come up with unique as well as diverse solutions.
- **Communication skills**: Ability to communicate concepts and ideas clearly with the help of text and visuals.
- **Problem identification skills**: Ability to understand the user and the context, knowledge of properties of materials and their appropriate use in design, etc.
CEED 2020 is an aptitude test and hence no specific text book or guide is recommended for its preparation. The candidates may however practice their drawing, rendering and visualization skills. Question papers of some of the previous years are available on the CEED website.

1.10 At the Examination Centre on January 18, 2020

**Reporting time:** Candidates should report at the examination centre at 8:00 hours on Saturday, January 18, 2020 along with a colour printout of the admit card. This is required to record the biometric information (thumb impression and photograph) before appearing for the examination. **Examination Time:** 10.00 – 13.00 hrs.

**Identity proof:** The candidate should bring a valid photo identity proof (original) along with the admit card to the examination centre. Candidates will not be admitted to the examination centre without a proper identity proof (college issued identity card, passport, driving license, PAN card, Voter ID, Aadhaar card or printed e-Aadhar card).

**Stationery:** Candidates must bring their own pencils, sketch pens, poster colours and other drawing materials for the examination. Candidates should not bring drawing sheets to the examination hall.

Electronic gadgets such as mobile phones, calculators, smart or digital watches etc. are NOT allowed in the examination hall. Use of any electronic gadget will disqualify the candidate.

The seating arrangement will be displayed on the notice board of the examination centre.

1.11 Result Declaration

**Result Declaration Date:** March 4, 2020

CEED result will be displayed on the CEED website (www.ceed.iitb.ac.in).

The CEED 2020 score card is valid for a period of one year from the date of declaration of the result. The CEED 2020 score card cannot be treated as a proof of date of birth, category or disability status.

**Note:** The authority to declare the result is vested solely with JEE (Advanced)-UCEED-CEED office, IIT Bombay. If any claim or dispute regarding CEED 2020 arises, the Courts and Tribunals in Mumbai alone shall have the exclusive jurisdiction to entertain and settle such dispute or claim.

**Note:** Information provided in the registration form by the CEED candidates will be shared with the participating, result sharing institutes and may also be used for analysis.
1.12 Contact Address

Chairman
JEE (Advanced)-UCEED-CEED 2020
Indian Institute of Technology Bombay
Mumbai 400076
Phone: +91 22 2576 4063 / 9093 / 9094
E-mail: ceed@iitb.ac.in
Website: www.ceed.iitb.ac.in
2. Appendices

Included below are formats for various certificates required (certificate from Principal of the college / Head of the department, OBC-NCL certificate, SC/ST Certificate, EWS Certificate and format for PwD certificates).
Appendix 1. Certificate from Principal / Head of the Department

This to certify that Mr. / Ms. _____________________________ is enrolled as a student at our College / Institute ________________________ (name of college / institute) for the degree / diploma __________ (name of degree / diploma).

Current status of study (please tick one of the following options):

☐ He / She is currently in the final year of the above degree / diploma programme

☐ He / She appeared in the final semester / year examination of the above degree / diploma but has a backlog (fail / arrear) to be cleared from an earlier semester / year, and therefore cannot produce a course completion certificate now.

Date: __________

Signature: __________

Photo of the candidate with the office seal of Principal / Head of the Department:

Photograph to be pasted here
Appendix 2. OBC-NCL Certificate Format

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES (NCL) APPLYING FOR ADMISSION TO CENTRAL EDUCATIONAL INSTITUTIONS (CEIs), UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri / Smt. / Kum* _____________________________________ Son / Daughter* of Shri / Smt.* ______________________________ of Village / Town* ____________________________ District / Division* ______________ in the State / Union Territory __________________________ belongs to the __________________________________ community that is recognized as a backward class under Government of India**, Ministry of Social Justice and Empowerment’s Resolution No. ____________________________ dated _________________***

Shri / Smt. / Kum. ___________________________________________ and / or ____________ his / her family ordinarily reside(s) in the __________________________ District / Division of the __________________________ State / Union Territory. This is also to certify that he / she does NOT belong to the persons / sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012 / 22 / 93- Estt. (SCT) dated 08/09/93 which is modified vide OM No. 36033 / 3 / 2004 Estt.(Res.) dated 09/03/2004, further modified vide OM No. 36033 / 3 / 2004-Estt. (Res.) dated 14/10/2008, again further modified vide OM No.36036 / 2 / 2013-Estt (Res) dated 30/05/2014.

District Magistrate / Deputy Commissioner / Any other Competent Authority

Dated: ______________

Seal

* Please delete the word(s) which are not applicable.

** As listed in the Annexure (for FORM-OBC-NCL)

*** The authority issuing the certificate needs to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

NOTE

a) The term ‘Ordinarily resides’ used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

b) The authorities competent to issue Caste Certificates are indicated below:

(i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / Sub-Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar’ and Sub-Divisional Officer of the area where the candidate and / or his family resides
## ANNEXURE for FORM-OBC-NCL

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Resolution No.</th>
<th>Date of Notification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>No.12011/68/93-BCC(C)</td>
<td>13.09.1993</td>
</tr>
<tr>
<td>2</td>
<td>No.12011/9/94-BCC</td>
<td>19.10.1994</td>
</tr>
<tr>
<td>3</td>
<td>No.12011/7/95-BCC</td>
<td>24.05.1995</td>
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<td>4</td>
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<td>09.03.1996</td>
</tr>
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<td>No.12011/44/96-BCC</td>
<td>11.12.1996</td>
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<td>No.12011/13/97-BCC</td>
<td>03.12.1997</td>
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<td>8</td>
<td>No.12011/68/98-BCC</td>
<td>27.10.1999</td>
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<td>06.12.1999</td>
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<td>04.04.2000</td>
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<td>No.12011/16/2007-BCC</td>
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<td>18</td>
<td>No.12018/6/2005-BCC</td>
<td>30.07.2010</td>
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<td>19</td>
<td>No.12015/2/2007-BCC</td>
<td>18.08.2010</td>
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<td>20</td>
<td>No.12015/15/2008-BCC</td>
<td>16.06.2011</td>
</tr>
<tr>
<td>21</td>
<td>No.12015/13/2010-BC-II</td>
<td>08.12.2011</td>
</tr>
</tbody>
</table>
Appendix 3. SC/ST Certificate Format

FORM OF CERTIFICATE TO BE PRODUCED BY SCHEDULED CASTES (SC) AND SCHEDULED TRIBES (ST) CANDIDATES

1. This is to certify that Shri / Shrimati / Kumari* __________________________ son / daughter* of __________________________ of Village / Town* _________________ District / Division* _________________ of State / Union Territory* __________________________ belongs to the __________________________ Scheduled Caste / Scheduled Tribe* under:

* The Constitution (Scheduled Castes) Order, 1950
* The Constitution (Scheduled Tribes) Order, 1950
* The Constitution (Scheduled Castes) (Union Territories) Order, 1951
* The Constitution (Scheduled Tribes) (Union Territories) Order, 1951

[As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order) 1956, the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002]

* The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976;
* The Constitution (Dadara and Nagar Haveli) Scheduled Castes Order, 1962;
* The Constitution (Dadara and Nagar Haveli) Scheduled Tribes Order, 1962;
* The Constitution (Pondicherry) Scheduled Castes Order, 1964;
* The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967;
* The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968;
* The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968;
* The Constitution (Nagaland) Scheduled Tribes Order, 1970;
* The Constitution (Sikkim) Scheduled Castes Order, 1978;
* The Constitution (Sikkim) Scheduled Tribes Order, 1978;
* The Constitution (Scheduled Castes) Order (Amendment) Act, 1990;
* The Constitution (Scheduled Tribes) Order (Amendment) Act, 1991;

2. # This certificate is issued on the basis of the Scheduled Castes / Scheduled Tribes* Certificate issued to Shri / Shrimati* __________________________ father / mother* of Shri / Shrimati / Kumari* __________________________ of Village / Town* __________________________ in District / Division* __________________________ of the State / Union Territory* __________________________ who belong to the Caste / Tribe* which is recognised as a Scheduled Caste / Scheduled Tribe* in the State / Union Territory* __________________________ issued by the __________________________ dated _____________.

CEED2020 Information Brochure
3. Shri / Shrimati / Kumari* ___________________________ and / or* his / her* family ordinarily reside(s)** in Village / Town* ___________________________ of ___________________________ District / Division* of the State Union Territory* of ___________________________.

Signature: ____________________
Designation ________________
(Seal of the Office)

Place: ___________________________ State / Union Territory* ___________________________

Date: _____________________

* Please delete the word(s) which are not applicable.

# Applicable in the case of SC / ST Persons who have migrated from another State / UT.

IMPORTANT NOTES

The term “ordinarily reside(s)**” used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950. Officers competent to issue Caste / Tribe certificates:


3. Revenue Officers not below the rank of Tehsildar.

4. Sub-divisional Officer of the area where the candidate and / or his family normally reside(s).

5. Administrator / Secretary to Administrator / Development Officer (Lakshadweep Island).

6. Certificate issued by any other authority will be rejected.
Appendix 4. Certificate Format for General - EWS

Government of ____________________________________________
(Name & Address of the authority issuing the certificate)

INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. ______________________________ Date: ____________________________

VALID FOR THE YEAR __________________

1. This is to certify that Shri/ Smt./ Kum. ___________________________ Son/ Daughter/ Wife of
   Shri / Smt. ________________________________ permanent resident of
   __________________________________ , Village / Street________________________ Post Office
   __________________________________________________________ District ________________ in the State / Union Territory
   ___________________________________________________________ Pin Code ________________ whose photograph in attested
   below belongs to Economically Weaker Sections, since the gross annual income* of his/her
   “family”** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year__________.
   His/her family does not own or possess any of the following assets.***
   I. 5 acres of agricultural land and above;
   II. Residential flat of 1000 sq. ft. and above;
   III. Residential plot of 100 sq. yards and above in notified municipalities;
   IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri / Smt. / Kum. ________________________________________ belongs to the ________ caste which is not
   recognized as a Schedule Caste, Schedule Tribe and Other Backward Classes (Central List).

   Signature with seal of Office ________________________________
   Name __________________________
   Designation ________________________

   The income and assets of the families as mentioned
   would be required to be certified by an officer not
   below the rank of Tehsildar in the States/UTs.

* Note1: Income covered all sources i.e. salary, agricultural, business, profession, etc.

** Note2: The term “Family” for this purpose include the person, who seeks benefit of reservation,
   his/her parents are siblings below the age of 18 years as also his/her spouse and children below the
   age of 18 years.

*** Note3: The property held by a “Family” in different locations or different places/cities have been
   clubbed while applying the land or property holding test to determine EWS status.
## Appendix 5. Form-II

**DISABILITY CERTIFICATE**

(In cases of amputation or complete permanent paralysis of limbs and in cases of blindness)

**NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE**

(See rule 4)

### Certificate No. ______________________________ Date: ______________________

This is to certify that I have carefully examined Shri / Smt. / Kum.____________________________ son / wife / daughter of Shri____________________________ Date of Birth (DD / MM / YY) ______________________

Age__________________ years, male / female ____________________ Registration No.________________________

permanent resident of House No. ____________________ Ward / Village / Street ____________________________

Post Office ____________________________ District ____________________________ State ____________________________, whose photograph is affixed above, and am satisfied that:

1. he / she is a case of:
   a. locomotor disability
   b. blindness
   (Please tick as applicable)

2. the diagnosis in his / her case is __________________________

3. He / She has__________% (in figure) __________________________ percent (in words) permanent physical impairment / blindness in relation to his / her __________ (part of body) as per guidelines (to be specified).

4. The applicant has submitted the following document as proof of residence:

<table>
<thead>
<tr>
<th>Nature of Document</th>
<th>Date of Issue</th>
<th>Details of authority issuing certificate</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(Signature and Seal of Authorised Signatory of notified Medical Authority)

---

**Recent PP size Attested Photograph (showing face only) of the person**

---

<table>
<thead>
<tr>
<th>Nature of Document</th>
<th>Date of Issue</th>
<th>Details of authority issuing certificate</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Appendix 6. Form-III

DISABILITY CERTIFICATE
(In cases multiple disabilities)

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)
(See rule 4)

Certificate No. ___________________________ Date: ___________________________

This is to certify that I have carefully examined Shri / Smt. / Kum. __________________________ son / wife / daughter of Shri __________________________ Date of Birth (DD / MM / YY) __________________________ Age ___________ years, male / female _______________ Registration No. __________________________

permanent resident of House No. _________________ Ward / Village / Street __________________________ Post Office __________________________ District __________________________ State __________________________, whose photograph is affixed above, and are satisfied that:

1. He / she is a Case of Multiple Disability. His / her extent of permanent physical impairment / disability has been evaluated as per guidelines (to be specified) for the disabilities ticked below, and shown against the relevant disability in the table below:

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Disability</th>
<th>Affected Part of Body</th>
<th>Diagnosis</th>
<th>Permanent physical impairment / mental disability (in %)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Locomotor disability</td>
<td>@</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Low vision</td>
<td>#</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Blindness</td>
<td>Both eyes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Hearing impairment</td>
<td>£</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Mental retardation</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Mental-illness</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

@ - e.g. Left / Right / both arms / legs
# - e.g. Single eye / both eyes
£ - e.g. Left / Right / both ears
2. In the light of the above, his / her overall permanent physical impairment as per guidelines (to be specified), is as follows:
   In figures: ________________ percent
   In words: __________________ percent

3. The above condition is progressive / non-progressive / likely to improve / not likely to improve.

4. Reassessment of disability is:
   (i) not necessary
   (ii) is recommended / after ______ years ______ months, and therefore this certificate shall be valid till (DD / MM / YY) _____________

5. The applicant has submitted the following document as proof of residence:

<table>
<thead>
<tr>
<th>Nature of Document</th>
<th>Date of Issue</th>
<th>Details of authority issuing certificate</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

6. Signature and seal of the Medical Authority

<table>
<thead>
<tr>
<th>Name and Seal of Member (1)</th>
<th>Name and Seal of Member (2)</th>
<th>Name and Seal of the Chairperson</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Signature / Thumb impression of the person in whose favour disability certificate is issued
Appendix 7. Form-IV

DISABILITY CERTIFICATE
(In cases other than those mentioned in Forms II and III)

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)
(See rule 4)

Certificate No. ______________________________ Date: _______________________________

This is to certify that I have carefully examined Shri / Smt. / Kum. ______________________________ son / wife / daughter of Shri ______________________________ Date of Birth (DD / MM / YY) __________________________ Age _______ years, male / female___________ Registration No. _____________________________ permanent resident of House No. ___________________________ Ward / Village / Street ___________________________ Post Office ___________________________ District ___________________________ State ___________________________, whose photograph is affixed above, and are satisfied that he / she is a case of disability.

1. His / her extent of percentage of physical impairment / disability has been evaluated as per guidelines (to be specified) and is shown against the relevant disability in the table below:

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Disability</th>
<th>Affected Part of Body</th>
<th>Diagnosis</th>
<th>Permanent physical impairment / mental disability (in %)</th>
</tr>
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<td></td>
<td></td>
</tr>
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<td>2</td>
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<td>#</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Blindness</td>
<td>Both eyes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Hearing impairment</td>
<td>£</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Mental retardation</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Mental-illness</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
@ - e.g. Left / Right / both arms / legs
# - e.g. Single eye / both eyes
£ - e.g. Left / Right / both ears

(Please strike out the disabilities which are not applicable.)

2. The above condition is progressive / non-progressive / likely to improve / not likely to improve.

3. Reassessment of disability is:
   a. not necessary
   b. is recommended / after _______ years _______ months, and therefore this certificate shall be valid till (DD / MM / YY) ______________

4. The applicant has submitted the following document as proof of residence:

<table>
<thead>
<tr>
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<th>Date of Issue</th>
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</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(Authorised Signatory of notified Medical Authority)
(Name and Seal)

Countersigned
(Countersignature and seal of the CMO / Medical Superintendent / Head of Government Hospital, in case the certificate is issued by a medical authority who is not a government servant (with seal))

Note: In case this certificate is issued by a medical authority who is not a government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District.

Note: The principal rules were published in the Gazette of India vide notification number S.O. 908(E), dated the 31st December, 1996.
Appendix 8. Format of Medical Certificate / Report to be Produced by Dyslexic Candidate

(To be obtained from any Dyslexia Association*)

Date: ____________

PSYCHO-EDUCATION EVALUATION REPORT

Name of the candidate:

Date of Birth:

Registration in the Dyslexia Assn. (date / number):

Name of the Father / Mother / Guardian:

Name / address and Regn. No. of the Dyslexia Association:

Physical & Neurologic Assessment: [ ]

Psychological Assessment: [ ]

WISC Verbal IQ: [ ]

Performance IQ: [ ]

Full Scale IQ: [ ]

Interpretation: [ ]

Educational Assessment: [ ]

Certified that:

1. The percentage of the handicap is NOT less than 40%**
2. The disability is PERMANENT in nature.

*Some Dyslexia Associations:

1. Dyslexia Trust of Kolkatta, Divya Jalan, Aruna Bhaskar 3, Dover Park, Kolkata – 700019
2. Dyslexia Association Of Andhra Pradesh (DAAP), 3-4-494 / 1, 1st Floor, Macherla Gastrology Hospital, Reddy College Road, Barkatpura, Hyderabad, Telangana, 500027
3. Madras Dyslexia Association, 94 Park View, 1st Floor, G.N. Chetty Road, T. Nagar, Chennai – 600017
4. Maharashtra Dyslexia Association, 003, Amit Park Bldg, L J Road, Deonar, Mumbai 400088
5. The Dyslexia Association of India, MZ-47, The Center Stage Mall, Plot No 01, Block L, Sector 18, NOIDA 201303

**Learning Disability is a permanent developmental disorder. Currently there are no standard approved methods to quantify the disorder. However, the method of diagnosis is based on significant impairment in academic achievement.

Name of the certifying official:

Seal:
Appendix 9. Certificate to be Produced by Dyslexic Candidate from the Principal of the College / Institution Last Attended

Testimonial
Date:
Name of the candidate:
Date of Birth:
Name and Address of the School / College:

Certified that Shri / Shrimati / Kumari _____________________________ son / daughter of _____________________________ of ______________________ village / town passed his / her degree / diploma or equivalent from this college / institution and as per records, availed concession under dyslexic category.

Signature with seal:

______________________________________________________________

* A candidate passing degree / diploma or equivalent through in private mode may submit the certificate to this effect from the competent authority in the board certifying the concessions availed under dyslexia.
Appendix 10. Request Letter Format for Compensatory Time for PwD Candidates

Date: __________

Name of the candidate: _____________________________

Address: ____________________________________________________________________________

Mobile No: _________________________ Email: __________________________

The Chairman
JEE (Advanced)-UCEED-CEED 2019
Indian Institute of Technology, Bombay

Subject: Requirement of COMPENSATORY TIME

Dear Sir,

I am a PwD candidate (Visually impaired / dyslexic / disability in the upper limbs or loss of fingers). I would like to request you to provide compensatory time of 20 minutes per hour to complete the paper as per the government norms. Kindly do the needful.

Thanking you,

Signature of the candidate: ____________________________

Signature of the Parent / Guardian: ____________________________

Name of the Parent / Guardian: ____________________________