

Appendix 1. Certificate from Principal / Head of the Department

This to certify that Mr. / Ms. _____ is enrolled as a student at our College / Institute _____ (name of college / institute) for the degree / diploma _____ (name of degree / diploma).

Current status of study (please tick one of the following options):

- He / She is currently in the final year of the above degree / diploma programme
- He / She appeared in the final semester / year examination of the above degree / diploma but has a backlog (fail / arrear) to be cleared from an earlier semester / year, and therefore cannot produce a course completion certificate now.

Date: _____

Signature: _____

Photo of the candidate with the office seal

of Principal / Head of the Department:

